



CHRISTIANIA LUTHERAN CHURCH EXECUTIVE COUNCIL

**January 9, 2018
Minutes**

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|---------------------------|---|---------------------------|---|------------------------|---|
| President – Bruce Mohn | P | VP – Denise Kanfield | P | Secretary – Greg Silus | P |
| Brian McGregor (at large) | P | Treasurer – Rachel Fausch | P | IP Rebecca Thurman | P |
| Kim Robertson (at large) | P | Scott Selkirk (at large) | P | | |
| Lori Clausen (at large) | P | Lee Braun (at large) | P | | |

Call To Order: President Bruce Mohn called the meeting to order at 6:02 PM. There were enough Executive Council members present for a quorum.

1. Opening Prayer

2. Approved Agenda for: January 9, 2017

Motion made by Greg Silus and seconded by Lori Clausen to approve the agenda as distributed at the meeting with the following additions: none

Motion passed by unanimous voice vote

3. MET Council Presentation – Prep for Townhall on 1/21

- a. Future mailing – Confirmed members – needs improvement to include them
- b. Ministry Site Profile – Summary of what Christiania is seeking – this is what will be in the job posting for Christiania’s open Pastor’s position
- c. 3 goals – Christiania does not have a strategic plan at this time – Page 5
 - i. Provide your input to Denise at: denisekanfield@hotmail.com
- d. Compensation schedule – will be removed
- e. Note-taker on 1/21– needed from the MET
- f. Videotape Townhall meeting on 1/21 – Jeff Otto to be requested – Scott Selkirk & John Wedel to inquire with Jeff Otto
- g. MET Feedback requested:
 - i. summary description – Ministry Site Profile – Youth Focus to add
 - ii. changes to compensation - resolved
 - iii. focus areas
 - Family inclusion
 - Visitor inclusion / mingle
 - Youth orientated

4. Approve Executive Council Meeting Minutes from December 12, 2017

**Motion made by Kim Robertson and seconded by Denise Kanfield to approve minutes from December 12, 2017 with the following corrections:
none**

Motion passed by unanimous voice vote

5. Council Information and Reports

a. Receive Treasurer's Report

Motion made by Denise Kanfield and seconded by Scott Selkirk to receive the Treasurers Report for December 2017

Motion passed by unanimous voice vote

b. Receive Pastor's Report – see attached

Motion made by Lee Braun and seconded by Lori Clausen to approve the Pastors Report

Motion passed by unanimous voice vote

c. Receive CYF Leader's Report

- Youth was busy in December with: bake sale, Children's Program, Caroling, Secret Santa, Recharge was attended
- Children Protection Policy – close to being finished
- Finalizing a job description for Interim CYF Administrative position for supporting Joe Jorgenson, 2 interested members of Christiania for: 10 hours/week @ \$16-18/hr
- Disconnect: between CYF & Sunday School

Motion made by Denise Kanfield and seconded by Kim Robertson to approve hourly wage not to exceed \$18/hour for the Interim CYF Administrative position, for up to 10hrs per week.

Motion passed by unanimous voice vote

d. Receive Property Committee Report – see attached

Motion made by Kim Robertson and seconded by Lee Braun to approve the Property Committee Report

Motion passed by unanimous voice vote

Motion made by Scott Selkirk and seconded by Bruce Mohn to approve addition of Scott Temple the Property Committee

Motion passed by unanimous voice vote

- e. Receive Ministry Board Report
- f. Receive Worship
- g. Receive Mission
- h. Receive Congregational Life
- i. Receive Stewardship
- j. Receive Membership
- k. Receive Financial Review Committee

6. Action Items:

From Property Committee:

Motion made by Denise Kanfield and seconded by Lee Braun to continuing the building replacement coverage at 90% coverage if there is a total loss.

Motion passed by unanimous voice vote

7. Old Business:

- a. Approve 2018 Budget

Motion made by Scott Selkirk and seconded by Denise Kanfield to approve submitted 2018 budget, as it stands

- b. Emergency Shutoff for Boiler
Steve Anderson will add a shutoff switch for the heater/boiler, located outside the room and out of reach of children

- c. There is a current member of the Scott County Deputy – possible source of training for active shooter for ushers?

8. New Business

- a. Cliff M. job performance review / Custodian replacement review
 - a. Cliff logged what Harold does around the church for future reference
 - b. Post Custodian job opening prior to end of January
- b. Honorarium for Cliff for extra help during the Holidays
 - a. \$350 – from budget line item 5.2240.111 – see Motion below
- c. Two Congregational Meetings in January – remote attendance announcement
 - a. Need a note taker & GoToMeeting administrator
- d. FRC – 2 candidates: Dick Panek, Martha Donahoe – see Motion below
- e. Review Primary Goals – email ideas to Denise Kanfield
- f. Vice President – request was not successful – current President & VP swap for 2018
- g. *Updates from 'At Large' Members on their individual ministry board partnerships and committees
- h. *Align on messaging. If any congregational member asks questions, we as an EC all have the same talking points. These are also talking points for the at large members to roll out to their ministry board and committees. There may be no messages this time but we want to set the structure.

* Standing New Business item.

Motion made by Scott Selkirk and seconded by Lori Clausen to approve pay Cliff Martin an honorarium of \$350 from budget line item 5.2240.111

Motion passed by unanimous voice vote

Motion made by Lori Clausen and seconded by Bruce Mohn to approve Dick Panek & Martha Donohue to be added onto the Financial Review Committee

Motion passed by unanimous voice vote

9. Set Agenda for Next Meeting – February 13, 2018 @ 6pm

- a. Orientation – February 17, 2018 9-11am

10. Adjournment:

Motion made by Kim Robertson and seconded by to Greg Silus to adjourn the meeting

Meeting adjourned at 8:52 pm.

Motion passed by unanimous voice vote

11. Meeting closed in joining in the Lord's Prayer

Respectfully Submitted,

Greg Silus Executive Council Secretary

Christiania... We start with Christ - In our caring; in our serving; In our growing.