



CHRISTIANIA LUTHERAN CHURCH EXECUTIVE COUNCIL

**January 5, 2016
Minutes**

President – Joe Jorgensen	P	Vice-President - Andrew Wilkins	P	Secretary – Greg Silus	P
Alan Ritchie	P	Sharon Buckley	P	Christian Donovan	P
Lucky Rimpila	P	Al Godfrey	A		
Pastor David Mesaros	P	Treasurer – Rachel Fausch	P	Steven Olan – CYF Leader	P

Call To Order: President Joe Jorgensen called the meeting to order at 6:07 pm.

- A. Devotions:** Matthew 28 – Discussion: Galilee – What Jesus did
- B. Approved Agenda for January 5, 2016: Motion made by Alan Ritchie and seconded by Sharon Buckley to approve the agenda as distributed at the meeting with the following additions:**
Motion passed by unanimous voice vote.
- C. Approve Minutes from December 1, 2015. Motion made by Sharon Buckley and seconded by Alan Ritchie to approve minutes from December 1, 2015 with the following corrections:**
Motion passed by unanimous voice vote.
- D. Council Information and Reports**
 - 1. **Treasurer’s Report: See Attached:** November 30th & December 31 reports presented
2016 Budget Report under New Business

Motion made by Lucky Rimpila and seconded by Christian Donovan receive the Treasurers report as presented.
Motion passed by unanimous voice vote.
 - 2. **Pastor’s Report: See Attached**
Highlights: New members, Lenten Theme revision, orientation on Feb 13th (Strength finder). Thief on the crosses proposed by Alan Ritchie

Motion made by Christian Donovan and seconded by Alan Ritchie receive the Pastor’s report as presented.
Motion passed by unanimous voice vote.

3. CYF Leader Report: See Attached.

Highlights: Steven Olan referenced the submitted report.

Motion made by Sharon Buckley and seconded Christian Donovan to receive CYF Leader Reports as presented.

Motion passed by unanimous voice vote

4. Ministry Board Report and Ministry Team Reports: See Attached

Highlights: Christiania Lutheran Church Funeral Policy discussed. No Funeral Director makes it difficult on Church Staff. Too many flowers can overcome the Funeral. Eulogies are sometimes out of line. Someone insisting on doing a Eulogy can be disruptive. Policy will make the rules of the Funeral clear. Harold has agreed to be the "Hospitality Coordinator"

Motion made by Lucky Rimpila and seconded by Alan Ritchie to receive Ministry Team Reports as presented.

Motion passed by unanimous voice vote.

5. Property Committee Report: See Attached

Discussion: A resolution requesting the approval of Magin Exteriors and Renovations at a cost not to exceed \$31,364. This is for replacement of two sections (D and B - Fellowship Hall and Youth Room) and repair of the balance of the flat roof. We are also requesting approval for miscellaneous expenses that would be incurred with any vendor during roof replacement - relocation of a gas pipe that runs across the roof, the installation of additional electrical into the kitchen and social area (while the area is opened up), and installation of new downspouts and extensions. This total request is for \$36,364. Please remember that we have already spent \$6,779 on repair supplies, Building Envelope Company assessment, and the other downspout extensions.

Approval of Vendor for Repair and /or Replacement of the Flat Roof at Christiania

WHEREAS, during discovery of our moisture/mold issues, it was noted that there was moisture coming in from the roof; and

WHEREAS, on November 5, 2015, Building Envelopes Consultants completed an analysis of the church's flat roof and determined the replacement year of the five individual sections, along with suggested repairs and maintenance on the sections of the flat roof not being replaced; and

WHEREAS, the Property Committee, along with church member David Frame, solicited bids for replacement of Section D (Social Room/Fellowship Hall), and repairs on the sections of the roof not being replaced; and

WHEREAS, On January 4, 2016, the Property Committee and David Frame reviewed the five bids and discussed the pros and cons of each bid and recommend that Christiania Lutheran Church contract with Magin Exteriors and Renovations, for a cost of \$31,364 for replacement of both Sections D and B and repairs on the balance of the roof; and

WHEREAS, Magin Exteriors and Renovations bid is the most cost effective bid for replacement of Section D at \$24,879 and Section B of \$6,485 (because of the close connection between the two sections). Replacement of both of these sections will alleviate the need for additional roof replacement until 2025; and

WHEREAS, references have been checked for Magin Exteriors and Renovations and they were excellent; and

WHEREAS, while working on the church roof, additional electrical should be dropped into the kitchen and south wall of the Social/Fellowship Hall, at an approximate cost of \$1,500;and

WHEREAS, additional downspouts and extensions will need to be installed to the scuppers on the new roof at an estimated cost of \$2,000; and

WHEREAS, the bids required the relocation of the gas line that runs across the roof at an estimated cost of \$1,500; and

NOW, BE IT RESOLVED, That the Christiania Lutheran Church Executive Council hereby approves the bid for replacement of Sections D and B and repair of the balance of the roof to Magin Exteriors and Renovations at a total cost not to exceed \$31,364; and

BE IT FURTHER RESOLVED, That the Christiania Lutheran Church Executive Council hereby approves the additional cost of \$5,000 for electrical and downspouts/extension installation, and gas line relocation.

Motion to approve made by Sharon Buckley and seconded by Andrew Wilkins to pass the roofing resolution.

Motion passed by unanimous voice vote.

Acoustic Panels in Fellowship Hall –

WHEREAS, Christian Donovan and Warren Peterson have worked diligently with a vendor to arrive at a product that will solve Christiania’s acoustic problems in the Fellowship Hall/Social Room; and

WHEREAS, with the help of the Property Committee, Lucky Rimpila from Executive Council, and Cheryl Mohn from the Décor Advisory Committee, a decision was made on acoustic panel product, color and installation; and

WHEREAS, the Christiania Lutheran Church Women’s group generously donated \$2,194 to help defray the cost of a solution to the acoustic issue in the Fellowship Hall/Social Room.

BE IT RESOLVED, That the Christiania Lutheran Church Executive Council hereby approves the purchase, the professional cutting, and the installation of acoustic tile in the Fellowship Hall/Social Room at a cost t of \$15,928, less the CLCW donation of \$2,194, for a net amount of \$13,734, with these funds to come from the Capital Campaign account.

Motion to approve made by Joe Jorgenson and seconded by Andrew Wilkins to pass the Acoustic Panel resolution.

Motion passed by unanimous voice vote.

WHEREAS, Christian Donovan and Warren Peterson have worked diligently with a vendor to arrive at a product that will solve Christiania’s acoustic problems in the Fellowship Hall/Social Room; and

WHEREAS, with the help of the Property Committee, Lucky Rimpila from Executive Council, and Cheryl Mohn from the Décor Advisory Committee, a decision was made on acoustic panel product, color and installation; and

WHEREAS, the Christiania Lutheran Church Women’s group generously donated \$2,194 to help defray the cost of a solution to the acoustic issue in the Fellowship Hall/Social Room.

BE IT RESOLVED, That the Christiania Lutheran Church Executive Council hereby approves the purchase, the professional cutting, and the installation of acoustic tile in the Fellowship Hall/Social Room at a cost t of \$15,928, less the CLCW donation of \$2,194, **Plus up to \$1000 for wall** prep for a net amount of \$14,734, with these funds to come from the Capital Campaign account.

Motion to approve made by Joe Jorgenson and seconded by Andrew Wilkins to pass the Acoustic Panel **amended resolution.**

Motion passed by unanimous voice vote.

E. Action Items from Ministry Board and Ministry Team – none
Action Items from Property Committee - none

F. Old Business:

1. Report on Personnel Handbook – Joe Jorgenson emailed out on 1/5/16, ready to be approved
Motion made by Lucky Rimpila and seconded by to Andrew Wilkins for Handbook. Motion passed by unanimous voice vote.
2. Report on outside audit – no new information
3. Discussion on Christiania Statement of Faith/Religious Employment Criteria/Facility Use Policy and Marriage Policy – Bring up at the Annual meeting, allow to hear everyone's input. Add to the Agenda for the Annual Meeting that the Council is discussing.
4. Definition of voting members (age) – Jeff Otto sent info to be in the Annual Report. Sharon Buckley did speak to Jeff Otto about a separate forum to present his material, he did not want a separate forum other than the Annual Meeting.
5. Remote Attendance – no new info, as no one has inquired as of yet to attend the 2015 Annual Meeting remotely
6. Church Funded Sunday School – Joe Jorgenson thought this was taken care of. Janice Geissler will be formally and personally presented with a letter on this topic
7. Policies review/update – Alan Ritchie mentioned it's a large project. 3 Policies on the website. Facility use policy coming from. Child Abuse policy. Tribute Policy. Marriage Policy. Funeral Policy

G. New Business

1. Budget – 2016
 - a. Several proposed cost reductions discussed and tracked by the Treasurer
Motion made by Andrew Wilkins and seconded by to Sharon Buckley pass the cost reductions to the 2016 Budget. Motion passed by unanimous voice vote. Meeting adjourned at pm.
2. Roof Updates – Topic covered in Property Committee Report

3. Set Annual Meeting Agenda

Christiania Lutheran Church Foundation

Agenda

1. Opening Prayer – Pastor Dave Mesaros
2. Call to Order – Approval of Minutes of January 25, 2015 Annual Meeting
3. Annual Report to Members
4. Treasurer’s Report
5. Election of Directors
6. Other Business
7. Adjournment

Christiania Lutheran Church

Agenda

1. Call to Order
2. Approval of 2015 Minutes – Annual Meeting and Special Meeting
3. Reports
 - Pastor’s Report and CYF Report
 - Executive Council Report
 - Treasurer’s Reports
 - Property Committee Report
 - Auxiliary Reports
4. Election of officers, members-at-large of the Executive Council, elected members of the Ministry Board, members of the Auditing Committee, members of the Nominating Committee, and voting members and alternates to synod & conference assemblies.
5. Approval of 2016 Budget
6. Unfinished Business
 - a. Proposed Bylaw C8.02.02 – Jeff Otto
7. New Business
 - a. Welcome New Members

- b. Capital Campaign/Building Updates
- c. Replacement pews in Chapel Area – Harold Martin
- d. Marriage Policy – Executive Council

8. President's Comments/Adjournment

9. Closing Prayer

H. Set Agenda for Next Meeting:

Meeting set for Tuesday, February 13, 2016

Pastor Dave & Andrew Wilkins will procure and publish the Orientation Agenda which will be the February Exec Council Meeting

I. Adjournment:

Motion made by Andrew Wilkins and seconded by to Christian Donovan

adjourn. Motion passed by unanimous voice vote. Meeting adjourned at 8:24pm.

J. Meeting closed in joining in the Lord's Prayer

Respectfully Submitted,

Greg Silus
Executive Council Secretary

Christiania... We start with Christ - In our caring; in our serving; In our growing.