

Agenda Items	Minutes/Discussion	ACTION/ Who is responsible	Start time/ DEADLINE
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CONGREGATION COUNCIL Agenda/Minutes

<p>Date: 03/14/23</p>	<p>PARTICIPANTS: Bill Kanfield, Greg Silus, Pastor Jon, George Silverness, Warren Peterson, Terry Laschinger, Tia Burnham, Linda Heine (Treasurer), Jane Ward</p> <p>Devotions: Pastor lead the discussion - What has God provided you for strength? Health, safe environment to live, Family. Finding a place of thanksgiving. Psalm 23 - The Lord is my shepherd..... This coming Sunday, the blind man story. Last Sunday was the woman at the well story</p>		
<p>Start Time: 6:01pm</p>	<p>End Time: 8:28pm</p>	<p>ABSENT: Alan Ritchie</p>	
<p>Location: Christiania Heritage Room</p>			
<p>Minute Taker: Greg Silus</p>			

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ITEMS REQUIRING ACTION BY MINISTRY BOARD:

Special Guest	<ul style="list-style-type: none"> • none 		
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1. Approve Agenda	<p>Motion made by Jane S. and seconded by Tia B. to approve the agenda with the following corrections: none</p> <p>Motion passed by unanimous voice vote.</p>	N/A	N/A
2. Approve past minutes	<p>Motion made by Jane S. and seconded by Greg S. to approve the October 2022 minutes with the following corrections: none</p> <p>Motion passed by unanimous voice vote.</p>	N/A	N/A
3. Approve past minutes	<p>Motion made by Warren P. and seconded by Terry L. to approve the February 2023 with the following corrections: none</p> <p>Motion passed by unanimous voice vote.</p>	N/A	N/A
4. Reviewed Council Annual Calendar	<ul style="list-style-type: none"> • Brief review of the Council Annual Calendar 	N/A	N/A

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5. Treasurer Report	<ul style="list-style-type: none"> • Boiler maintenance cost thus far: \$4909 out of the \$5000 budget <ul style="list-style-type: none"> ○ Treasurer will inform the Office Manager to pay future bills for boiler maintenance. ○ Reserve operating balance fund will be the fallback to pay for future boiler maintenance • Pest Control is being paid only when they perform a service <ul style="list-style-type: none"> ○ Property Committee to be engaged to determine if a new pest control contract is needed, as the current contract ends in May 2023. • Christiania paid Tee Time Lawn Service \$630 for cemetery mowing and \$386 for mowing at the church. The church should not be paying for the lawn mowing at the cemetery, rather the Foundation should pay for the mowing at cemetery • Ballfield proceeds(~\$185k) will go to the Capital Campaign Fund <ul style="list-style-type: none"> ○ Pay for past and future boiler maintenance ○ Fix the current boiler or purchase a replacement boiler • Balance Sheet – Treasurer still has to figure this out, and will be working on it • Most current statement of work for the Refresh: Sound, Seating, Carpet are not yet in Icon. 	<ul style="list-style-type: none"> • Send overage costs of a budget item to be paid, to the council to approve / Treasurer • Engage Property Committee about a contract renewal for Pest Control / President • Foundation to re-imburse the church \$630 / Warren Peterson • Property Committee to obtain some quotes for a replacement boiler / President • Balance sheet comprehension / Treasurer • Can not be entered into ICON 	<ul style="list-style-type: none"> • At future time of instance • ASAP • ASAP • Now / By June • When time permits / July • N/A
6. Ministry Board attendees	<ul style="list-style-type: none"> • March / Bill, April / Jane, May / YTBD 	N/A	N/A

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7. Old Business	<ul style="list-style-type: none"> • Approve the updated Congregation Calendar and to look forward to April and May events. • Northfield Retirement Community 4/16 Annual Meeting attendees • Change for congregation this Summer as a result of the impending Refresh renovations <ul style="list-style-type: none"> ○ Jane mentioned the Worship Team is focusing on this effort ○ Beginning in August church services will be held at the New Market Township Hall ○ Topic of delaying Sunday School was discussed ○ Remembrance Service for the original sanctuary will be Sunday 4/30 ○ The question of what is Cliff going to do during this time was raised ○ Someone needs to inform the Boy Scouts • ERC(Employee Retention Credit) 	<p>N/A</p> <ul style="list-style-type: none"> • Denise will attend as a Board member of NRC. Christiania delegates: Bill Kanfield, Sharon Buckley, Terry Laschinger and Pastor Jon Rhodes. • Follow-up with Office Manager to get-provide info / President 	<p>N/A</p> <ul style="list-style-type: none"> • 4/16 / N/A • ASAP / next month

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<p>8. New Business</p>	<ul style="list-style-type: none"> • Sign thank you cards for Bobby Johnson, Bob Frederickson, Mohn’s, Daryl R. & Lucy H. Going forward, plan to do this each month for someone deserving <ul style="list-style-type: none"> ○ Gift cards for Bobby J. and Bob F. will be sourced by Jane later and Council will re-imburse her at the April meeting • Charge council to each write a letter to our youth per Becky if you have not already done so. • 5-minute recap of the synod Toolkit/assembly discussion on Homerun Leadership • SPAS Toolkit 2024 attendee’s • Practice IROD decision making on the 2022 Annual Congregation Meeting minutes and budget updates <ul style="list-style-type: none"> ○ Linda(Treasurer) departed meeting prior to this topic ○ Impact to 2023 would not be that much, according to Linda, as mentioned by the President ○ President to talk to Treasurer on this topic • Practice IROD decision making in planning for a Constitution update <ul style="list-style-type: none"> ○ Denise wants to be a part of the team, but there should be a CLC member on the new team. ○ Recommendations to be made in December ○ Logistics of getting the differences out in advance ○ Ownership and sale of property 	<ul style="list-style-type: none"> • Sign several thankyou cards right after the March Council meeting / All members of the Council • Collect a card(s) from hallway, write a note and deposit them in the box / All Congregation Council members • Use IROD when faced with a decision / All Congregation Council members • Add a budget item for council members to attend in the future at no cost / President • Put this on the April Old Business / Secretary • Congregation Council member to be on the Team / Warren Peterson 	<ul style="list-style-type: none"> • Completed on-site • ASAP • As needed • October during Budgeting • April meeting • In the coming months

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	<ul style="list-style-type: none"> • Q&A on the Communications and the CYF Staffing teams updates. <ul style="list-style-type: none"> ○ Communications Report from Sue Megrund was obtained and included ○ Nick in the process of setting up the CYF Staffing effort ○ Lonna and Rob engaged on the CYF staffing effort? ○ Perhaps the Christiania member will provide the CYF Staffing report going forward • Q&A of the Ballpark property sale. <ul style="list-style-type: none"> ○ Listing price was \$200k, the counteroffer was accepted by the builder at \$190,000. Target closing date is May 1, 2023. ○ Jane has a funny story: At the Doctors office she met the lady who's family is having the house built on the Ballpark land parcel • 2022 Annual Congregation Meeting minutes – when and how to publish PRIOR to next Annual Congregation Meeting (January2024) <ul style="list-style-type: none"> ○ Short discussion resulted in printing some hardcopies and in November during announcements, mention there are copies for review • Congregation Council Secretary Resignation Motion made by Jane S. and seconded by Terry L. to approve Al Ritchies resignation from the Congregation Council via communication to the President with the following corrections: none Motion passed by unanimous voice vote. 	<ul style="list-style-type: none"> • Reach out to Lonna and/or Rob to be the liaison of the CYF Staffing engagement / Not clear who has this action? • Closing on May 1st / President to sign paperwork at closing • print copies in November and make announcement / Greg S. • Reach out to the Nominating Committee to inform them of the recent vacancy of the Secretary role, so they can seek out a replacement / Greg S. will engage Bruce M. 	<ul style="list-style-type: none"> • ASAP • May 1, 2023 • November 2023 • ASAP / October to have placed new Secretary

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	<ul style="list-style-type: none"> • Spring State of the Church Address <ul style="list-style-type: none"> ○ Selected date: 4/23/23 ○ No break between shortened church service and start of State of the Church ○ Theme: Finance and Refresh ○ Topics: Revisited budget, updated schedule for refresh, change of spaces, ISM engagements, Website refresh, Ask someone from each Team to briefly speak, mention remembrance service on 4/30/23 • Original Sanctuary Remembrance Service 	<ul style="list-style-type: none"> • Socialize and Engage speakers to prep for State of the church 4-23 / President • Socialize the Remembrance Service 	<ul style="list-style-type: none"> • ASAP / 3-31 • ASAP / 3-31
9. Receive Reports	<ul style="list-style-type: none"> • Pastor's Report <ul style="list-style-type: none"> ○ Sunday School attendance ○ 2/26 there were 181 in church ○ many funerals & Baptisms, staff is keeping up ○ Participation in Lent ○ Christian Nationalism - talks have happened, possible solutions, respectful conversations, sit a table and talk about it <ul style="list-style-type: none"> ▪ Session(s) in April - 2 liberal & 2 conservative leaders & others ▪ ELCA Synod to pay for this. ○ VBS already published from 9am-3pm and some folks already have plans, Jane mentioned • Ministry Board Report (<i>CYF, Worship, Mission, Stewardship and Membership</i>) <ul style="list-style-type: none"> ○ Bill K. Attended the March meeting: <ul style="list-style-type: none"> ▪ Plant Sales ▪ Easter Egg Hunt(Saturday AM Before Easter) ▪ Recently the most Sunday School attendance ▪ VBS redo possibly, perhaps 5-7pm mostly because of staffing • Financial Committee (included in agenda) • Property Committee (included in agenda) • Missions Committee (included in agenda) • Ministry Committee (included in agenda) • ISM Team (included in agenda) • Refresh Committee (included in agenda) 	<ul style="list-style-type: none"> • Schedule and moderate April session(s) / Pastor Jon N/A Quarter1 FRC report / Denise to email Tia N/A N/A N/A N/A N/A 	<ul style="list-style-type: none"> • ASAP / Sometime in April N/A ASAP N/A N/A N/A N/A N/A

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	Motion made by Warren P. and seconded by Jane S. to approve the Reports for March with the following corrections: none Motion passed by unanimous voice vote.		
10. Future Agenda Items	<ul style="list-style-type: none"> 10-minute congregation council plus/delta brainstorming exercise. 	N/A	N/A
11. Adjourn meeting	<ul style="list-style-type: none"> President adjourned the meeting at 8:28pm 	N/A	N/A
Communications with Congregation	NOTE: Use Newsletter, Bulletins, Website for announcements. Use Info Desk for Sign Ups and Event information. Website requests: office@christianialutheranchurch.org <ul style="list-style-type: none"> 		
Next meeting date:	4/11/23 @ 6pm		
Next Devotion:	Pastor Jon		

