



CHRISTIANIA LUTHERAN CHURCH EXECUTIVE COUNCIL
April 7, 2015
Minutes

President – Joe Jorgensen	P	Vice-President - Andrew Wilkins	P	Secretary – Linda Bauer	P
Alan Ritchie	P	Sharon Buckley	*P	Christian Donovan	P
Lucky Rimpila	A			Guest – Jeanne Nash Hoffmann	P
Pastor David Mesaros	*P	Treasurer – Rachel Fausch	P	Steven Olan – CYF Leader	A

*P = Present by remote communication

A. Call To Order: President Joe Jorgensen called the meeting to order at 6:02pm

B. Devotions: Joe Jorgensen lead the devotions – Matthew 28:1-10, 16-20
 The council members discussed the word “Greetings”. The word clearly doesn’t match with the intensity of the scene. Discussion centered on other words, songs or silence that would replace “Greetings”.

REMOTE CONNECT TO: Sharon Buckley and Pastor Dave.

C. Approved Agenda for April 7, 2015. Motion made by Alan Ritchie and seconded by Christian Donovan to approve agenda as distributed at the meeting with the following correction: Remove item G5 under New Business. This item will be handle under the Worship Team (Liturgical Arts) and does not need Executive Council approval. Motion passed by unanimous voice vote.

D. Approve Minutes from March 10, 2015 and March 22, 2015. Motion made by Andrew Wilkins and seconded by Alan Ritchie to approve minutes from March 10, 2015 Meeting with the following corrections: spelling of Joe’s last name should be Jorgensen; under Pastor’s Report (page2) word should be combining not combing; under Ministry Board Report (page 2) the word “not” should be added in front of duplicating efforts; and under Nominate and Elect Property Committee the word “the” should be removed. Motion passed by unanimous voice vote. **Motion made by Alan Ritchie and seconded by Christian Donovan to approve minutes from March 22, 2015 Meeting.** Motion passed by unanimous voice vote.

E. Council Information and Reports

1. Treasurer's Report:

Rachel Fausch presented the Treasurer's report for February for review. General Fund balance from the report was \$76,158.98 with an additional \$7,829.75 in the Capital Fund. The Checking Account balance was \$95,053.05 and the Savings Balance of \$156,103.54.

Rachel presented a worksheet and graph on cash balances over the past 3 ¼ years (see attached). The General Fund does include approximately \$12,500 that will be transferred to the Youth Fundraising Fund at the end of summer. Youth Fundraising funds are put in and out of a Youth Account and will be transferred once per year. Discussion on why so much money has not been used – the youth are given instructions on the use of these funds but some have graduated and moved on and funds have not been used.

Alan Ritchie requested a listing of the Memorial Funds and balances. Rachel will bring this list to the May meeting.

Motion made by Christian Donovan and seconded by Andrew Wilkins to receive the Treasurer's report as presented. Motion passed by voice vote.

2. Pastor's Report: See Attached

Due to the Easter Holiday, Pastor Dave has made a special point to visit the shut-ins.

The Millennial Event titled "What to Cook, when I don't have time to Cook" is scheduled for Sunday, April 26. Invitations have been sent.

Ministry Board Meeting has a member joining their next meeting to see if she is interested in joining the Ministry Board.

Pastor Dave is working on the summer theme – Storytelling.

Motion made by Linda Bauer and seconded by Sharon Buckley to receive the Pastor's report as presented. Motion passed by unanimous voice vote.

3. CYF Leader Report: See Attached

Motion made by Alan Ritchie and seconded by Christian Donovan to receive CYF Leader Report as presented. Motion passed by unanimous voice vote.

4. Ministry Board Report: See Attached

The Executive Council does not need to set dates for Tractor/Car Sunday – the Ministry Teams are empowered to set these actions without council approval.

Discussion on format of reporting to the Executive Council – Pastor Dave is meeting with the Ministry Board this week and will respond to their request for direction.

Motion made by Christian Donovan and seconded by Andrew Wilkins to receive the Ministry Board report as presented. Motion passed by unanimous voice vote.

5. **Property Committee Report: (See Attached)**

Some items have updated and changed since their last meeting. Jeanne Nash Hoffmann will update the Executive Council under the items listed under New Business.

Clarification of which committee/team the Farm/Land/Parsonage and Liturgical Arts is under. Farm/Land/Parsonage is under Property Committee and Liturgical Arts is under the Worship Team.

Motion made by Linda Bauer and seconded by Alan Ritchie to accept the Property Committee Report as presented. Motion passed by unanimous voice vote.

F. **Old Business**

1. Report from Interview Committee for Office Manager Position – Joe reported the hiring of Linda Bauer. Linda thanked the Executive Council for the confidence and support.
2. Report on Personnel Handbook – Sharon Buckley reported that her and Lucky have met and are working on it with the 3 samples.
3. Report on open positions on the Ministry Board and Ministry Teams –
Ministry Board - as Pastor Dave previously reported a candidate will be trying out the Ministry Board at their next meeting.
Ministry Team - Kathy Estrem has joined the Membership Team. The Website will show additions to the Teams.
4. Report on filling open position on Executive Council – Sue Heiller has been asked to join the Executive Council. Joe Jorgensen will contact Sue to follow-up.
5. Report on outside audit – Joe Jorgensen has contacted Jackie DuLac from the Audit Committee. Jackie will discuss with the audit committee.
6. Report on Personnel Committee- Sharon Buckley is waiting on a response from her contacts. Joe Jorgensen reported Cheryl Bahnsen has agreed to represent the Ministry Board on the Personnel Committee.
7. Report on Electronic Voting at Annual Meeting – Sharon Buckley has contacted Bob Monio and posed the question. They will need further discussion.
8. Report on Karen Frame's Retirement Party – Congregation Life is planning the party with consultation with David Frame. Date is set for May 31, 2015.
9. Report on Website Updates – Pastor Dave received 3 examples from the Executive Council. Bob Monio set Pastor Dave a link to wix.com (a company the designs websites). There was discussion on using a company that designs websites for churches. Andrew Wilkins will take this on and look into Augsburg Fortress.

G. New Business

1. State of the Church Address – scheduled Sunday, May 17 between services.
2. Property Committee Research for Pew Replacement:
WHEREAS, in recent years, funeral visitations have been occurring in our church rather than in Funeral Homes; and

WHEREAS, the space available for receiving lines, displays and visitors is restricted to the area between the Sanctuary and the Fellowship Hall; and

WHEREAS, these space limitations around the exit areas cause traffic flow issues and are an ongoing concern for our custodian; and

WHEREAS, Christiania Lutheran Church has made entrance for the handicap more accessible through the south handicap door openers; and

WHEREAS, there is currently no seating arrangements for persons with walkers or in wheelchairs without blocking the isles of the sanctuary or chapel; and

WHEREAS, space in the chapel area could function better if the pews were replaced with chairs that could be removed when needed and

WHEREAS, additional overflow space in the chapel area will provide for more circular traffic flow; and

WHEREAS, the existing pews in the chapel and the sanctuary are in need of constant repair; and

WHEREAS, funding for replacing the pews with chairs in the chapel area is identified in memorial gifts.

BE IT RESOLVED, That the Christiania Lutheran Executive Council hereby approves researching the replacement of the pews, only in the chapel area, with comfortable, movable and stackable chairs; and

BE IT FURTHER RESOLVED, That any recommendation from Property Commission include concurrence on product design and color by the Décor Advisory Committee; and

BE IT FURTHER RESOLVED, That the recommendations on replacement of the pews with movable and stackable chairs, including costs, will be presented to the Executive Council for final decision.

Motion by Linda Bauer and seconded by Andrew Wilkins to approve recommendation for Property Committee to Research Pew Replacement. Motion passed by voice vote.

3. Property Committee 2015 Project List: (See Attached).

Jeanne Nash Hoffmann presented the Project List for 2015. The items listed are changing. The Property Committee is working on getting updated cost estimates. Jeanne will present the updated 2015 Project List for approval and request direction to solicit funds through a capital campaign at the May 2015 Executive Council meeting. Also, Jeanne will present the Landscape Concept for approval at that meeting. Jeanne met with Bruce Mohn and Al Ames to discuss a driveway for the property that Urban Ventures will be using. Eureka Construction (Al Ames' company) will be creating a 30ft driveway and a 12in culvert at no cost to the church.

4. Church Data –

Whereas, there has been request for information on discussions and motions from the Council Minutes...

Whereas, there is some question to where past and future minutes are stored.

Whereas, there is questions of where all church data is stored and by what method it is retrieved.

Motion by Linda Bauer and seconded by Andrew Wilkins to create a Task Force to look at the privacy, security and storage of all church data.

Discussion and direction to establish goals and objective of the task force and to include transfer of data. Motion passed by voice vote.

H. Set Agenda for Next Meeting:

Meeting set for Tuesday, May 5, 2015

Move Property Committee items to top of Old Business

Old Business:

1. Property Committee update on Research for Pew Replacement
2. Property Committee 2015 Project List
3. Property Committee Landscape Proposal
4. Church Data
5. Report on Personnel Handbook
6. Report on open positions on the Ministry Board and Ministry Teams.
7. Report on filling open position on Executive Council
8. Report on outside audit.
9. Report on Personnel Committee.
10. Report on Electronic Voting at Annual Meeting.
11. Report on Website Updates.

New Business:

1. Approval of Students to be Confirmed for May 2015.

I. Adjournment:

Motion made by Christian Donovan and seconded by Alan Ritchie to adjourn. Motion passed by unanimous voice vote. Meeting adjourned at 7:55 pm

J. Meeting closed in joining in the Lord's Prayer

Respectfully Submitted,

Linda Bauer
Executive Council Secretary

Christiana... We start with Christ - In our caring; in our serving; In our growing.