



CHRISTIANA LUTHERAN CHURCH EXECUTIVE COUNCIL

**September 12, 2017
Minutes**

President – Bruce Mohn	P	VP – Denise Kanfield	P	Secretary – Greg Silus	P
Brian McGregor (at large)	A	Treasurer – Rachel Fausch	P	IP Rebecca Thurman	P
Kim Robertson (at large)	P	Scott Selkirk (at large)	P		
Lori Clausen (at large)	P	Lee Braun (at large)	P		

Call To Order: President Bruce Mohn called the meeting to order at 6:00 PM. There were enough Executive Council members present for a quorum.

1. Approved Agenda for: September 12, 2017

Motion made by Greg Silus and seconded by Kim Robertson to approve the agenda as distributed at the meeting with the following additions: none
Motion passed by unanimous voice vote

2. Approve Executive Council Meeting Minutes from August 8, 2017

Motion made by Denise Kanfield and seconded by Kim Robertson to approve *Amended* minutes from August 8, 2017 with the following corrections: Pastors Report section amended regarding Joe Jorgensen’s position title as ‘part-time CYF’ instead of ‘Interim CYF’ leader
Motion passed by unanimous voice vote

Motion made by Lori Clausen and seconded by Scott Selkirk to approve minutes from August 8, 2017 with the following corrections: none
Motion passed by unanimous voice vote

3. Council Information and Reports

- a. Receive Treasurer’s Report

Motion made by Kim Robertson and seconded by Lee Braun to approve the Treasurers Report
Motion passed by unanimous voice vote

Auditing of Church Funds, CLCW & Foundation will be caught up by end of October

Budget overages

- b. Receive Pastor's Report – see attached
- Honorarium – John Christensen – choice up to pastor to take it or not for preaching
 - Speaker from the Synod – Exec Council meeting October 10th
 - Exec Council – to be thinking of folks to be on the Call Committee
 - 10am Services - Christmas Eve Day, Christmas Day & New Year's Eve Day
 - Member asked for some money, related to illness – not to exceed what is currently in the account and up to Pastors discretion
 - OCD support meeting place request – Susan Zen – invited to visit an Exec Council meeting to explain the need/request
 - Child & Youth Abuse Prevention Program Protection Policy – originated by the Insurance Company in 2012 – needs review
 - Interview / background checks
 - Signature is needed by the Sunday School staff
 - 2 References required

Motion made by Lori Clausen and seconded by Scott Selkirk to approve \$375 for Pastor Rebecca's for professional development, from account number 5.2550.110.

Motion passed by unanimous voice vote

Motion made by Lori Clausen and seconded by Bruce Mohn to approve Kersten Richter and Kim Robertson to review and update with Pastor Rebecca the Child & Youth Abuse Prevention Program Protection Policy.

Motion passed by unanimous voice vote

Motion made by Kim Robertson and seconded by Lori Clausen to approve Dr. Matt Steinbron's title change from Worship Coordinator and Organist to Minister of Music effective January 1, 2018.

Motion passed by unanimous voice vote

Motion made by Greg Silus and seconded by Kim Robertson to approve the Pastors Report

Motion passed by unanimous voice vote

- c. Receive CYF Leader's Report – provided verbally by Kim Robertson

Motion made by Lori Clausen and seconded by Denise Kanfield to approve the CYF report.

Motion passed by unanimous voice vote

Interviewed 7 candidates for full-time CYF position, no results so far.
October 15th State of the Church after both Services – Budget & Staffing(CYF)

- d. Receive Property Committee Report – see attached
Motion made by Scott Selkirk and seconded by Lori Clausen to approve the Property Committee Report
Motion passed by unanimous voice vote

Door to the East to be replaced and concrete slab to be removed
Trees to be removed this Fall

- e. Receive Ministry Board Report – see attached
Motion made by Denise Kanfield and seconded by Lori Clausen to approve the Ministry Board Report
Motion passed by unanimous voice vote

Ministry Board or Chair to attend EC meetings: Chair & Co-Chair – 5 minutes at the start of the Executive Council meeting each quarter, or as needed. Still to receive Team Reports for the Executive Council Agenda/Minutes.

Distribute meeting minutes to MB members

- f. Receive Worship – yet to be submitted
- g. Receive Mission – see attached
- h. **Motion made by Scott Selkirk and seconded by Lori Clausen to approve the Mission Board Report**
Motion passed by unanimous voice vote
- i. Receive Congregational Life – yet to be submitted
- j. Receive Stewardship – see below
- k. Receive Membership – yet to be submitted
- l. Receive Financial Review Committee – yet to be submitted
Motion made by Greg Silus and seconded by Lee Braun to approve the Financial Review Committee
Motion passed by unanimous voice vote

4. Action Items:

5. Old Business:

- a. MET (Mission Exploratory Team) Update – meets once a week
- b. Roof update - \$3k short. Indoor work next year. Exterior is done which was in scope
- c. Chairs for Heritage/Youth room
Motion made by Lori Clausen and seconded by Denise Kanfield to approve the purchase of 16 chairs for Heritage / Youth room for a cost of \$636.84, from the Rose Day restricted fund 5.8200.030
Motion passed by unanimous voice vote

6. New Business

- a. Approve the pay raises for Matt and Joe at 2%

Motion made by Denise Kanfield and seconded by Lori Clausen to approve the pay raises of 2% to Dr. Matt Steinbron & Joe Jorgensen. Effective September 1, 2017

Motion passed by unanimous voice vote

- b. Review, discuss and accept new Personnel Salary Acceptance form – see attached form
- c. Custodian Position – candidate trial for 6 weeks in 2017 - Prep for Harold's replacement
- d. * Updates from 'At Large' Members on their individual ministry board partnerships and committees
- e. * Align on messaging. If any congregational member asks questions, we as an EC all have the same talking points. These are also talking points for the at large members to roll out to their ministry board and committees. There may be no messages this time but we want to set the structure.
 - i. CYF – Formulating a plan, to meet the needs of Christiania

* Standing New Business item.

7. Set Agenda for Next Meeting – October 10, 2017 @ 6pm

- a. Custodian Position – candidate trial for 6 weeks in 2017
- b. Budget
- c. Synod Rep here
- d. 30 minutes for MB updates
- e. State of the church bullet points
- f. Call committee candidates

8. Adjournment:

Motion made by Kim Robertson and seconded by to Lee Braun to adjourn the meeting

Meeting adjourned at 8:45 pm.

Motion passed by unanimous voice vote

9. Meeting closed in joining in the Lord's Prayer

Respectfully Submitted,

Greg Silus Executive Council Secretary

Christiania... We start with Christ - In our caring; in our serving; In our growing.