



CHRISTIANA LUTHERAN CHURCH EXECUTIVE COUNCIL

**November 14, 2017
Minutes**

President – Bruce Mohn	P	VP – Denise Kanfield	P	Secretary – Greg Silus	P
Brian McGregor (at large)	P	Treasurer – Rachel Fausch	P	IP Rebecca Thurman	P
Kim Robertson (at large)	P	Scott Selkirk (at large)	P		
Lori Clausen (at large)	P	Lee Braun (at large)	P		

Call To Order: President Bruce Mohn called the meeting to order at 6:07 PM. There were enough Executive Council members present for a quorum.

1. Approved Agenda for: November 14, 2017

Motion made by Greg Silus and seconded by Kim Robertson to approve the agenda as distributed at the meeting with the following additions: none

Motion passed by unanimous voice vote

Agenda items added

- Prepaid Credit Card for Church business
- ICON Church Mgmt software
- Date of January Executive Council Meeting – moved to January 16th

2. Approve Executive Council Meeting Minutes from October 10, 2017

Motion made by Greg Silus and seconded by Bruce Mohn to approve minutes from October 10, 2017 with the following corrections: none

Motion passed by unanimous voice vote

3. Council Information and Reports

- a. Receive Treasurer’s Report

Motion made by Greg Silus and seconded by Scott Selkirk to defer the Treasurers Report for this month, because balance sheet is not at zero, due to payroll matter.

Motion passed by unanimous voice vote

Request Oct & Nov Treasurer Reports to be approved in December

- b. Receive Pastor's Report – see attached

Motion made by Lori Clausen and seconded by Bruce Mohn to approve the Pastors Report

Motion passed by unanimous voice vote

- Treasurer salary
- 61 estimate giving cards – remind in bulletin
- Harvest letter
- Congregational Meeting December 3rd – Call Committee

Motion made by Greg Silus and seconded by Denise Kanfield to approve stipend for the Treasurer to finish out 80 hours in 2017 for \$1666.00, under budget line item 5.2165.000

Motion passed by unanimous voice vote

- c. Receive CYF Leader's Report

- Youth programming – getting pulled very thin
- Looking for a full-time, hard to find.
 - In the meantime, perhaps find someone part-time.
 - College Kids?
 - Current interested member with children at Christiania?
- Updating child protection policy

Motion made by Greg Silus and seconded by Bruce Mohn to approve the CYF Report

Motion passed by unanimous voice vote

Motion made by Scott Selkirk and seconded by Denise Kanfield to approve an interim part-time CYF position, pending the completed job description, presented to the Executive Council

Motion passed by unanimous voice vote

- d. Receive Property Committee Report – see attached

Motion made by Bruce Mohn and seconded by Lee Braun to approve the Property Committee Report

Motion passed by unanimous voice vote

- Discussed “Lock Down” procedure. Revised it and approved it.
 - recommended future “Active Shooter training for Ushers”
- Mold remediation – get it off the budget – \$4283.00 to back to where it came from: Reserve Operating Balance - 3.4006.000
- Property Committee – should probably increase 2018 budget by \$5000 to cover future expenses.

- e. Receive Ministry Board Report – see attached
Motion made by Kim Robertson and seconded by Lee Braun to approve the Ministry Board Report
Motion passed by unanimous voice vote
 - 2017 Ministry Board will go to Ministry Teams to pick someone on each team to be on the 2018 Ministry Board, there will be 6 members. A member can attend the Executive Council to provide an update, if they want to.
- f. Receive Worship
- g. Receive Mission
- h. Receive Congregational Life
- i. Receive Stewardship
Motion made by Denise Kanfield and seconded by Kim Robertson to approve the Stewardship Report
Motion passed by unanimous voice vote
- j. Receive Membership
- k. Receive Financial Review Committee

4. Action Items:

From Property Committee:

BE IT RESOLVED, That the Christiania Lutheran Church Executive Council hereby approves the Lockdown Procedures, as presented to Council on November 14, and hereby directs that it be distributed to staff, church leaders and Sunday School leaders. It is understood this plan will consistently be a work in progress

Motion made by Denise Kanfield and seconded by Lori Clausen to approve revised Lockdown Procedures, as presented to Council on November 14, and hereby directs that it be distributed to staff, church leaders and Sunday School leaders. It is understood this plan will consistently be a work in progress

Motion passed by unanimous voice vote

5. Old Business:

- a. Budget – went over 2018 budget, line-by-line.
 - i. Budget Forums are to be: 12/17/17 & 1/7/18

6. New Business

- a. Call Committee candidate names discussed among the Exec Council
- b. *Updates from 'At Large' Members on their individual ministry board partnerships and committees
- c. *Align on messaging. If any congregational member asks questions, we as an EC all have the same talking points. These are also talking points for the at large members to roll out to their ministry board and committees. There may be no messages this time but we want to set the structure.

* Standing New Business item.

7. Set Agenda for Next Meeting – December 12, 2017 @ 6pm

- a. Visit by Cody Metz for discussion of his Prayer App
- b. Approve Budget
- c. Cliff M. job performance review
- d. Staff reviews
- e. PEX Business Pre-Paid Credit Card - \$30/mo for up to 20 cards.
 - i. put funds into it ahead of time, and requires \$50 minimum balance

8. Adjournment:

Motion made by Kim Robertson and seconded by to Scott Selkirk to adjourn the meeting

Meeting adjourned at 9:34 pm.

Motion passed by unanimous voice vote

9. Meeting closed in joining in the Lord's Prayer

Respectfully Submitted,

Greg Silus Executive Council Secretary

Christiania... We start with Christ - In our caring; in our serving; In our growing.